**Living Word Facility Use Fee Worksheet**

**Facility Fees:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **EVENT** | **FACILITY** | **MEMBER FEE** | **NON-MEMBER FEE** | **DEPOSIT** |
| WEDDING | WORSHIP AREA  FELLOWSHIP/KITCHEN AREA | N/C  N/C | $150.00  $150.00 | $100.00  $75.00 |
| FAMILY  PARTIES AND DINNERS | WORSHIP AREA  FELLOWSHIP/KITCHEN AREA | $25.00  $25.00 | Not available  Not available | $25.00  $25.00 |
| FUNERALS | WORSHIP AREA  FELLOWSHIP/KITCHEN AREA | N/C  N/C | $50.00  $100.00 | $25.00  $50.00 |

**Personnel Fees:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Pastor |  | \* | \*\* |  |
| Cleaning of Facility | WORSHIP AREA  FELLOWSHIP/KITCHEN AREA | $20.00  $20.00 | $35.00  $35.00 |  |
| Keyboard Player |  | $50.00 | $50.00 |  |
| \*\*\*Sound System/  Projection System |  | $50.00 | $75.00 |  |

\*In consideration of Pastor’s time for pre-marital counseling and time involved in preparing and officiating at ceremony, an honorarium of a minimum of $150 for active members is suggested.

\*\*In consideration of Pastor’s time for pre-marital counseling and time involved in preparing and officiating at ceremony, an honorarium of a minimum of $225 for Non-members is suggested.

\*\*\*If our sound system/projection system is going to be used for your service, one of our approved sound operators must participate in your rehearsal and wedding or funeral. Any music/videos/slides used during wedding and/or reception must be approved prior to the ceremony.

Deposits should be submitted with application to hold the date(s) requested. Balance of fees due should be submitted by no later than 14 days prior to the event. Deposits will be returned if event is cancelled no later than 30 days prior to the event.

Approved 5-2018